



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

February 27, 2023

MEMORANDUM TO: Mandatory Pre-Bid Attendees

FROM: Jennifer A. Sour
Division Proposal Engineer

SUBJECT: Pre-Bid Minutes for Proposals D7POC419 (Specialty Mowing) –Median Mowing on US 220 and Mowing of Median and Outside Shoulders on Freeway Drive.:
Addenda #1

On February 20, 2023, a Mandatory Pre-bid Conference was held at North Carolina Department of Transportation's Office located on 1584 Yanceyville Street in Greensboro, NC. The following people were in attendance:

Jennifer A. Sour	Division Proposal Engineer
Brenda Joyce	Program Coordinator I
Todd Barber	Engineering Supervisor
Kyle Albright	Division Roadside Environmental Engineer
Rickey Loye	Loye Grading & Tree Service Inc.
DM Whitsell	DMW Contracting Inc.
Chris Taylor	Dixie Lawn Service, Inc.
Tyler Allen	Opterra Soutions
Edward Melvin	Turf-Builders, Inc.

Note: This is a mandatory pre-bid meeting, attendance is mandatory. Bids will not be accepted if the meeting was not attended. These meeting notes will be counted as Addenda #1. The Contractor shall note this addendum on page S-3 in the contract.

The meeting for D7POC419 began promptly at 11:00 am.

Kyle Albright opened the meeting. He introduced Jennifer Sour, Brenda Joyce and Todd Barber. He requested that all companies participating introduce themselves.

Kyle began the review of the contract. He noted that this contract is on US 220 and Freeway Drive in Rockingham County. US 220 will have a total of 34.8 SHM per cycle. Freeway Drive will have a total of 24.1 SHM per cycle. At this time, NCDOT will

assume that Freeway Drive will remain under our previa until such time that we are informed otherwise by the City of Reidsville. If this does occur, the contract quantities will be reduced by the elimination of the pay items for Freeway Drive. Contractors shall bid on the contract as listed on the Itemized Proposal for Contract on page T-1.

Page G-1, General Spec: Kyle stated again that this is a specialty mowing contract in the median of US 220 and the median and outside shoulders of Freeway Drive in Rockingham County. The contract quantities are estimated quantities established for bid purposes only, actual quantities may vary.

Page G-2, Bond Requirements: Kyle noted that this contract does not require bonds.

Page G-2, Contract Time: Kyle stated that this Contract begins on April 2, 2023 and lasts until April 2, 2024.

Page G-3, Term of Contract: Kyle stated that this contract is in effect for one year and has **two one-year extensions** available for a period of **three years total**. Todd noted that this term has changed from years prior where we had a total of five years.

Page G-3, Intermediate Contract Time #1: The Contractor is reminded that he may work Monday thru Friday 9:00 am to 4:00 pm or other times as directed by the Engineer on US 220. There will be no weekend or holiday work unless permitted by the Engineer. Unless otherwise directed by the Engineer, lane closures.

Page G-3, Intermediate Contract Time #2: The Contractor is reminded that he may not close a lane of traffic on Freeway Drive and that he shall not work between the hours of 5:30 pm and 7:00 am. There will be no weekend or holiday work.

Page G-4, Intermediate Contract Time #3: The Contractor shall complete six cycles of median vegetation management, The contractor has 14 consecutive calendar days after and including the date of this ICT to complete the cycle.

Page G-4, Prosecution of Work: The Contractor will be required to prosecute the work of each notification in a continuous and uninterrupted manner from the time he begins the work until completion and final acceptance of the project.

Page RDY-1, Vegetation Management: Todd stated that the Contractor should work in one area until all the work is complete. He stated that the Contractor shall start on one end of the project and proceed along until all work in the cycle is complete. The Contractor shall pick up and bag all trash in the work area prior to mowing.

Page RDY-2, Mowers: The Contractor shall have a mower that discharges from the back to prevent material from being discharge into traffic.

A Contractor asked if they could use PGR in lieu of mowing. Kyle stated that they could use this, however they would not be paid for the material, and they would still be required to mow the area.

Page TC-2, Temporary Traffic Control and Standard Drawing (given out at meeting): When personnel and/or equipment are working on the shoulder adjacent to a divided facility and within 10 ft. of an open travel lane, close the nearest open travel lane using Roadway Standard Drawing No. 1101.02 of the *2018 Roadway Standard Drawings, unless the work area is protected by barrier or guardrail.* Based on the above specification and the standard drawing NCDOT will require a lane closure when working near an open travel lane.

Page TC-6, Traffic Control Shoulder Closure: Per Kyle this is will be deleted and will be considered incidental to Traffic Control Lane Closure.

Page TC-7, Pay Item, Traffic Control Shoulder Closure: Per Kyle delete this item.

Todd briefly went over Standard Drawing 1101.02, sheet 12 of 14 and the requirements needed to meet the Traffic Control.

Standard Specification have remained the same per Jennifer, nothing has changed.

Page T-1, Itemized Proposal for Contract No. D7POC419: The Contractor is reminded that Freeway Drive may be eliminated at some point if it is given to the City of Reidsville. As stated earlier, the Contractor shall bid the Contract as it is shown on the Itemized Proposal.

The Contractor is reminded to fill out the form on S-1 and S-3.